

# Business Immigration Fees

Our costs for advising businesses and organisations on immigration matters are, unless otherwise stated or agreed, based on fixed fees.

We will discuss with you the work that will be entailed and the other costs associated with undertaking the work, such as Home Office fees, at the outset of our engagement with you and provide you with a comprehensive scope of services tailored to your requirements. Our scope of services will be included in our Letter of Engagement to you.

We have set out a schedule of our fees below, which provides you with a guide to our fee structure. The fees we quote to you in our scope of services will be tailored to your requirements and will be based on a number of factors including volume and the complexity any applications, meaning that our fees may vary considerably. As such, the fees in the table below should not be treated as a quotation of what the work will cost, these fees simply provide a guide of likely charges based upon our experience of dealing with these matters.

When we take initial instructions from you we will provide you with a quoted fee for the work that will be undertaken. Generally, this will be the price that you pay. However, matters may arise which were not foreseen at the outset, which increase the complexity of the matter or the work we need to undertake on your behalf. If that occurs we will advise you in writing of the issue that has arisen and the effect that has had on the initial quote. Before carrying out further work we will seek your agreement to the revised fee

Factors which might make a matter more complex and therefore more expensive include:

1. A previous history of non-compliance with immigration laws either in the UK or elsewhere;
2. Visa Applicants having previous criminal convictions, or conduct which the Home Office may take into account when considering if the applicant is of good character;
3. Visa applicants being required to attend a Home Office Interview;
4. A change in your circumstances after we provide our scope of services.
5. A change in a visa applicant's personal circumstances after we receive instruction to assist with a visa application

VAT must be added to our fees at the rate of 20%. In addition to our fees there will frequently be disbursements which we will need to be paid as part of the application process. We will incur these costs on your behalf and include them in our invoice to you upon completion of the relevant matter.

Depending on the type of application some of the different varieties of cost which might need to be incurred are:

1. Fees charged by the Home Office. The fees charged by the Home Office can be found at UK visa fees;
2. Service charges made by the Home Offices Commercial Partners at overseas Visa Application Centres. These charges will vary from country to country and can be accessed on the Home Office website at Visa application centres;
3. Service charges made by the Home Office's commercial partner Sopra Steria, in relation to appointments to enroll biometric data in the UK. These can be accessed here on the Sopra Steria website;

4. Charges made by The National Recognition Information Centre of the United Kingdom (NARIC), the UK's agency for recognising international qualification and skills can be accessed at the UK NARIC website;
5. Costs incurred in obtaining any relevant medical certificates.
6. If documents are in a language other than English it will be necessary to obtain an official translation; and
7. If we need to obtain advice from a barrister, these costs will be in addition to our charges. We will discuss this with you in advance of incurring any costs.

Immigration	Fee
Skilled Worker / GBM Visa application – First time applicant	£1,300
Skilled Worker / GBM Visa application – Extension / change of Sponsor	£1,075
Dependant family members applying at the same time as the main applicant	£700 per dependant
Indefinite leave to remain in the UK	£3,225 - £16,125
Mock Home Office Audit	£4,300 - £10,750

The fees summarised above set out the typical costs of applications. All of these fees are based on a standardised scope of services which cover the entire end to end process of the application.

Our fees are based upon the hourly rate charged. This will vary depending upon the level of experience of the person dealing with the matter. We will assign a suitably qualified and experienced person to deal with each matter. Our hourly rates range from £170 to £340. All of our charges are subject to VAT.

## How long will my matter take?

Typically we would expect to have visa applications ready for submission within 2 to 4 weeks, however this depends on a variety of factors, including how quickly you are able to provide relevant documents to us, the complexity of the application and the length of time it takes to obtain any additional supporting documents such as translations and/or medical certificates.

Once your application has been submitted, progress will depend upon Home Office processing times and the availability of appointments for enrolling biometric details. The Home Office publishes general processing times for immigration applications here. Please contact a member of our team to discuss your circumstances in more detail.

We have four members of the team who may work on your matter. Regardless of who works on your matter, Barry Stanton who is a partner in the Employment Team has responsibility for supervising the Immigration Team; Chris Harber is the Head of the Immigration Team. We will let you know who will be undertaking your work in advance of commencing work.

